MEMORANDUM FOR:

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SUBJECT:

Termination of Employment

Your employment by the Central Intelligence Agency has been terminated in the national interest by determination of the Director of Central Intelligence under the authority of Section 102 (c) of the National Security Act of 1947. This termination is effective // December 1952. Notification of your termination under this authority will be sent to the Civil Service Commission. Settlement of your accounts, including pay, retirement accumulation and related matters will be accomplished by this Agency and you will be informed upon completion.

You are hereby officially put on notice that all information pertaining to your employment with CIA and the duties to which you were assigned, and all information obtained by you as a result of your association with the Agency which relates to its operations, is information relating to the national security within the meaning of the Espionage Acts, and other criminal and civil statutes, Executive Orders and regulations pertaining to the safe guarding of such information. Any revelation by you of such information to any person without prior specific approval by a proper official of the Central Intelligence Agency will be deemed to be an intentional disclosure within the meaning of the Espionage Acts and other pertinent acts and regulations. You may obtain guidance in this respect from the Assistant Deputy Director for Administration/Inspection and Security () or his successor) or his designee for that purpose. Any attempts to obtain information from you in this connection will be reported immediately to the ADDA/I&S or his designee; otherwise any publicity resulting therefrom will be deemed to have been deliberately incurred by you.

You are obligated by law to make full disclosure to proper officials of the Agency of all information in your position relating to your employment and duties and to the incidents leading up to your termination. Until further notice therefore, you will keep the Agency informed at all times of your whereabouts and will report as directed. You will undertake no foreign travel without specific prior approval. If directed to travel or otherwise incur out of pocket expenses, you will be reimbursed in accordance with Agency regulations. Again you may look to the ADDA/I&S or his designee for guidance and direction. Failure to comply with instructions in this paragraph will be deemed a deliberate attempt to evade your responsibilities under the law.

In summation, you are no longer an employee of the Agency or of the United States Government in any sense but you have full responsibility under the law to cooperate in every manner with the Agency and you are further responsible for safe guarding information relating to the national security in accordance with Agency instructions.

Deputy Director for Administration

Security Information

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